



Policy on Image Reproduction Rights

1. Conditions for Reproduction of Images:

Permission for use applies to the production of one print per image only, or for one project only. If electronic publications are intended (e.g., in advertising or social media), they are to be reproduced at a resolution of 72 DPI.”

This means that the person has the right to produce one print from each image provided. However, if they were to also use the image in advertising medium or in social media, the images are to be reduced to a resolution of 72 dots per inch, so that a print quality copy could not be made from such an image.

2. Fees:

The Annapolis Heritage Society (AHS) fee is \$12 per image for a 300 dpi scan.

3. Reproduction Rights Agreement:

All persons or organizations seeking permission to use images from the AHS collection in accordance with this policy will be required to complete and sign the attached Reproduction Rights Agreement.



IMAGE REPRODUCTION RIGHTS AGREEMENT

Name and Organization: _____

Address: _____

Phone: _____ Email: _____

I am/we are applying for permission to reproduce the following photos/documents from the collection of the Annapolis Heritage Society:

Use of photos and/or documents:

___ Research or personal ___ Publication (specify)

___ Public display or exhibit

___ Other (specify)

If for publication, name of publication in which image[s] will appear:

Conditions for Reproduction:

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I/We agree to comply with the conditions for reproduction, to pay a reproduction fee of \$12.00 per image, and to credit the Annapolis Heritage Society as the source.

Applicant's Signature: _____ Date: _____

Signature of AHS representative: _____ Date: _____
